

# UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

JULY 31, 2023

6:00 P.M.

## MINUTES

A special meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on July 31, 2023, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

### The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 6:01 p.m. by Michael Kuza.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Michael Kuza called the meeting to order. Michael Kuza determined a quorum with Michael Kuza, Scott Mischnick, Kenny Southwell, Bobby Jenkins, and Cloddie Henson being present.
- 3) **Public comment.** No public comment
- 4) **Discuss and take action regarding the January 12, 2024 ICS 300 training.** Cloddie Henson made a motion with a second by Kenny Southwell to authorize the Upshur County ESD #1 to sponsor the class to be held January 12-14, 2024 at the Gilmer Civic Center at no cost to attendees. Motion carried 5-0. Unanimous vote in favor.
- 5) **Discuss and take action regarding the deposit for the Civic Center of \$300.00.** Kenny Southwell announced that he had spoken with Lisa at the Gilmer Civic Center in regards to reserving the Civic Center for the ICS 300 training to be held January 12-14, 2024. The reservation fee is \$750.00 with a requirement of a \$300.00 deposit to reserve the dates. Motion by Cloddie Henson with a second by Kenny Southwell to authorize the payment of the \$300.00 as the deposit. Motion by Scott Mischnick with a second by Cloddie Henson to authorize the Upshur County ESD #1 to reserve the Gilmer Civic Center in the amount of \$750.00 with a \$300.00 deposit to reserve the dates. Motion carried 5-0. Unanimous vote in favor.
- 6) **Discuss and take action to pay bills for Bettie VFD as submitted and approved.** Cloddie Henson made a motion with a second by Kenny Southwell to pay the bills as submitted and approved in the amount of \$771.39. Motion carried 3 for 1 against and Michael Kuza abstaining.
- 7) **Discuss and take action to pay bills for East Mountain VFD (station #1 and station #2) as submitted and approved.** Motion by Kenny Southwell with a second by Cloddie Henson to

pay the bills as submitted in the amount of \$251.36 for Station 1 and \$620.12 for Station 2.  
Motion carried 5-0. Unanimous vote in favor.

8) **BUDGET WORKSHOP.**

9) **Adjournment.** Meeting adjourned at 7:35 p.m.

Next regular scheduled meeting will be held on August 14, 2023 in the courtroom of the  
Upshur County Courthouse if available due to renovation.

*Michael Keys*

Presiding Officer Signature

Title: President

Date: 8-14-23