

# UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

AUGUST 31, 2023

5:00 P.M.

## MINUTES

A special meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on August 31, 2023, in the Upshur County Courtroom, Temporary Upshur County Courthouse, 150 E. Jefferson Street, Gilmer, Texas.


**The District considered and acted upon the following matters:**

- 1) **Open meeting.** The meeting was opened at 5:00 p.m. by Michael Kuza.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Michael Kuza called the meeting to order. Michael Kuza determined a quorum with Michael Kuza, Scott Mischnick, Kenny Southwell and Cloddie Henson being present. Bobby Jenkins was absent.
- 3) **Public comment.** Bracy Sweat, West Mountain VFD, informed the Board about various items that his department was in need of. Chief Jerry Taylor commented regarding the dispatching guidelines. Michael Kuza advised those present that he has spoken with Auctioneer Express and has paperwork if anyone is interested in selling equipment.
- 4) **Discuss and take action regarding obtaining an insurance quote from MBI Fire.** Michael Kuza informed the Board that he has spoken with Morgan Ryan with MBI Fire and is in the process of filling out the application to receive a quote for the ESD #1. No action.
- 5) **Discuss and take action regarding hiring an attorney for legal advice and contracts.** No action.
- 6) **Discuss and take action to pay bills for Harmony VFD as submitted and approved.** Kenny Southwell made a motion with a second by Scott Mischnick to pay Harmony VFD bills in the amount of \$997.06. Motion carried 4-0. Unanimous vote in favor.
- 7) **Discuss and take action on the repair of the ESD Tender located at the Gilmer Fire Station.** Kenny Southwell made a motion with a second by Cloddie Henson to authorize Chief Jerry Taylor to take the truck to Siddons Martin to get fixed. Motion carried 4-0. Unanimous vote in favor.
- 8) **BUDGET DISCUSSION.**

The following departments were present to discuss their budgets submitted including projected expenditures: Bettie VFD, East Mountain VFD, Ewell VFD, Pleasant Grove VFD, Pritchett VFD, Simpsonville VFD, and West Mountain VFD.

The proposed budget was provided to the Board (see attached). Scott Mischnick made a motion with a second by Cloddie Henson to adopt the Proposed Budget in the amount of \$1,587,521.00. Motion carried 4-0. Unanimous vote in favor.

9) **Adjournment.** Meeting adjourned at 6:57 p.m.

  
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Presiding Officer Signature  
Title: President

Date: 9-19-23

**UPSHUR COUNTY EMERGENCY SERVICES DISTRICT #1**

**FISCAL YEAR 2024**

**PROPOSED BUDGET**

**THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$473,165 OR 40.34%, AND OF THAT AMOUNT, \$54,778 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.**

**Upshur County ESD #1  
Proposed Budget FY 2023-2024**

**Board Expenses**

501 Appraisal District	\$	28,000.00
502 Dispatchers	\$	36,000.00
503 Bookkeeping / Clerical	\$	19,000.00
504 Audit	\$	10,000.00
505 Legal Services	\$	8,000.00
506 Postage	\$	230.00
507 Tax Collection - Upshur County	\$	4,000.00
508 Post Office Box Rental	\$	75.00
509 Board Insurance (Bond)	\$	1,700.00
511 Office Supplies	\$	750.00
512 Tax Rate Advertising	\$	750.00
513 Radio Maintenance	\$	6,000.00
514 Property/Casualty Insurance	\$	75,000.00
515 Accident & Sickness Insurance	\$	11,000.00
516 ETEX for T1	\$	1,400.00
518 E-Dispatch	\$	6,000.00
519 Grant Reimbursements	\$	20,000.00
520 Capital Projects	\$	691,500.00
Radios	\$86,000.00	
Pritchett Engine	\$	112,000.00
Harmony Station	\$	474,000.00
Ewell 2 Station Repairs	\$	9,500.00
New Equipment/Handtools	\$	10,000.00
524 Board Dues and Training	\$	6,000.00
522 Truck Payment - Principal	\$	68,053.00
523 Truck Payment - Interest	\$	23,963.00
525 Voice Recorder Maintenance	\$	400.00
526 Air System Maintenance	\$	2,200.00
527 East Mountain Station 2 Loan Pymt	\$	25,000.00
528 Station Maintenance	\$	4,500.00
529 Truck Maintenance	\$	12,000.00

**Total Board Expenses** **\$ 1,061,521.00**

**Contract Departments**

226 Gilmer	\$	90,000.00
228 Big Sandy	\$	35,000.00
229 Gladewater	\$	35,000.00
<b>Total Contract Departments</b>	<b>\$</b>	<b>160,000.00</b>

**Rural Departments**

600 Bettie	\$	42,000.00
640 East Mountain	\$	42,000.00
660 Ewell	\$	42,000.00
700 Harmony	\$	42,000.00
760 Pleasant Grove	\$	42,000.00
780 Pritchett	\$	42,000.00
800 Simpsonville	\$	42,000.00
820 West Mountain	\$	42,000.00

**Total Rural Departments** **\$ 336,000.00**

**Substations**

840 East Mountain Station 2	\$	10,000.00
860 Ewell Station 2	\$	10,000.00
880 Simpsonville Station 2	\$	10,000.00

**Total Substations** **\$ 30,000.00**

**Total Budget** **\$ 1,587,521.00**

400 <b>Projected Income</b>	<b>\$ 1,543,565.44</b>
Less Budget	<b>\$ 1,587,521.00</b>
320 <b>Fund Balance</b>	<b>\$ (43,955.56)</b>