

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

APRIL 10, 2023

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on April 10, 2023, at the East Mountain Fire Station, 107 Municipal Drive, Gilmer, Texas 75644.

- 1) **Open meeting.** The meeting was opened at 7:03 p.m. by Michael Kuza.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Michael Kuza called the meeting to order. Michael Kuza determined a quorum was present with Michael Kuza, Scott Mischnick, Cloddie Henson, and Kenny Southwell present. Bobby Jenkins arrived at 7:12 p.m.
- 3) **Public comment.** Michael Cole with TEEX spoke regarding all the services available to fire departments. Bracy Sweat with West Mountain VFD asked the Board to consider deferring the \$5,000.00 payment for the loan. Jason With Ewell VFD announced a flag retirement set for April 15th at the Senior Center.
- 4) **Consider and take action on approval of:**

A. The minutes of the previous meetings.

Bobby Jenkins made a motion with a second by Cloddie Henson to approve the minutes of the previous meeting held March 13, 2023. Motion carried 5-0. Unanimous vote in favor.

B. Accounts payable.

Kenny Southwell made a motion with a second by Scott Mischnick to pay the following bills:

ETEX Telephone	\$ 104.95
Terri Ross (March bookkeeping/clerical)	\$ 750.00
Terri Ross (reimbursement filing fees)	\$ 42.00
City of Gilmer (March Dispatching)	\$ 3,000.00
Lennis Design (website domain)	\$ 25.00
Upshur County Appraisal District (2 nd qtr)	\$ 5,895.36
City of Gilmer (2 nd qtr)	\$22,500.00
City of Big Sandy (2 nd qtr)	\$ 8,750.00
City of Gladewater (2 nd qtr)	\$ 8,750.00

Motion carried 5-0. Unanimous vote in favor.

- 5) **Discuss dispatching concerns.** No action.
- 6) **Discuss and take action regarding Harmony Consolidated VFD station.** After speaking with an attorney, Michael Kuza announced that it was the attorney's opinion that the new station would have to be built 80% masonry to meet the deed restrictions in place. No action.
- 7) **Discuss and take action regarding skid unit purchased by Glenwood VFD.** After brief discussion, the ESD Board will contact Jackson Fire Department regarding the whereabouts of the skid unit. No action.
- 8) **Discuss and take action regarding the purchase of a Cascade system for the ESD from Casco Industries.** Motion by Scott Mischnick with a second by Kenny Southwell to purchase the Cascade system for the ESD from Casco Industries in the amount of \$5,500.00. Motion carried 5-0. Unanimous vote in favor.
- 9) **Discuss and take action regarding an insufficient check written by Glenwood VFD to ABC Auto and which is in the possession of the Gregg County Criminal District Attorney.** Cloddie Henson made a motion to not pay the Gregg County Criminal District Attorney for the insufficient check. Motion died for lack of second. No further action.
- 10) **Discuss and take action regarding logo design for the Upshur County ESD #1.** No action. Item to be placed on next month's agenda.
- 11) **Discuss and take action regarding the invoice from Siddons-Martin for wiring harness damage to 2003 International tanker.** Motion by Scott Mischnick with a second by Bobby Jenkins for West Mountain VFD to pay the bill and submit the invoice from Siddons-Martin with their monthly expense report. Motion carried 5-0. Unanimous vote in favor.
- 12) **Discuss and take action on methods of submitting monthly reports and purchase of scanners.** Michael Kuza presented a monthly activity report form that he created using Excel. Scott Mischnick made a motion with a second by Kenny Southwell to adopt the form for the departments to submit their monthly activity reports effective next month. Motion carried 5-0. Unanimous vote in favor.
- 13) **Discuss and take action regarding the Ewell VFD pump test invoice.** Motion by Bobby Jenkins with a second by Cloddie Henson that the ESD be credited in the amount of \$730.00 from the Ewell VFD budget for an invoice that was submitted and paid by the ESD in November, 2022. Motion carried 5-0. Unanimous vote in favor.

- 14) **Discuss and take action to pay bills for Bettie VFD as submitted and approved.** Motion by Kenny Southwell with a second by Scott Mischnick to pay Bettie VFD in the amount of \$979.99. Motion carried 4-0 with Michael Kuza abstaining.
- 15) **Discuss and take action to pay bills for East Mountain VFD (station #1 and station #2) as submitted and approved.** None submitted.
- 16) **Discuss and take action to pay bills for Ewell VFD as submitted and approved.** Motion by Scott Mischnick with a second by Kenny Southwell to pay Ewell VFD in the amount of \$1,618.48. Motion carried 5-0. Unanimous vote in favor.
- 17) **Discuss and take action to pay bills for Glenwood VFD as submitted and approved.** Motion by Cloddie Henson with a second by Kenny Southwell to pay the outstanding Casco invoice in the amount of \$3,963.51. Motion carried 5-0. Unanimous vote in favor.
- 18) **Discuss and take action to pay bills for Harmony VFD as submitted and approved.** Motion by Scott Mischnick with a second by Kenny Southwell to pay Harmony VFD in the amount of \$437.27. Motion carried 5-0. Unanimous vote in favor.
- 19) **Discuss and take action to pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Cloddie Henson with a second by Kenny Southwell to pay Pleasant Grove VFD in the amount of \$3,612.64. Motion carried 4-0 with Scott Mischnick abstaining.
- 20) **Discuss and take action to pay bills for Pritchett VFD as submitted and approved.** Motion by Cloddie Henson with a second by Kenny Southwell to pay Pritchett VFD in the amount of \$768.76. Motion carried 5-0. Unanimous vote in favor.
- 21) **Discuss and take action to pay bills for Simpsonville VFD as submitted and approved.** Motion by Scott Mischnick with a second by Kenny Southwell to pay Simpsonville VFD in the amount of \$4,404.29. Motion carried 5-0. Unanimous vote in favor.
- 22) **Discuss and take action to pay bills for West Mountain VFD as submitted and approved.** Motion by Scott Mischnick with a second by Kenny Southwell to pay West Mountain VFD in the amount of \$10,675.51. Motion carried 5-0. Unanimous vote in favor.
- 23) **Discuss and take action on any insurance claim pay outs to rural departments.** No action.
- 24) **Discuss and take action on any grant reimbursement requests submitted.** No action.
- 25) **Discuss and take action on any budget amendments.** No action.
- 26) **Items to be considered for next month's agenda.** #10 above
- 27) **Adjournment.** Motion by Cloddie Henson and second by Bobby Jenkins to adjourn. Motion carried 5-0. Unanimous vote in favor.

Michael Kyo
Presiding Officer Signature
Title: President

Date: 5-8-23



BAUER BREATHING AIR COMPRESSOR SYSTEM

Items included:

One Bauer MVT6(Maxi Verticus) Single Phase Compressor

One Bauer CFS5.5S Two Position(cylinder) Fill Station with Panel Controls

Four UN/ISO Cascade Storage Cylinder with Rack

All Hoses and Fitting Connecting Components

Compressor Will Be Serviced Before Delivery

Air Sample Will Be Taken After Installation

System Will Have a One Year Warranty

TOTAL PRICE INCLUDING DELIVERY AND INSTALLATION \$5500.00

Michael Schaumburg

Casco Industries Service Manager

mschaumburg@cascoindustries.com

318-560-7709

800-551-8787

Lonestar Fire Specialties
Remit to: PO Box 5850
Granbury, TX 76049
+1 8172192354
dale@lonestar-fire.com

Invoice 2193



BILL TO
Todd Neighbours
Ewell VFD
2817 FM 593
Gilmer, TX 75644

DATE
10/18/2022

PLEASE PAY
\$730.00

DUE DATE
11/17/2022

ACTIVITY	QTY	RATE	AMOUNT
Pump Testing: Pump Test NFPA 1911 Annual Service Test	2	335.00	670.00
Pump Testing: Overnight Travel Expense Overnight Travel Expense Mileage	40	1.50	60.00

Invoice is for time and expenses wasted due to not showing up nor calling to advise they would not be able to make their commitment.

TOTAL DUE **\$730.00**

THANK YOU.

OK # 2699