

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

JANUARY 10, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Directors was held on January 10, 2022, at the Gilmer Fire Station, 120 Henderson, Gilmer, Texas.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Marc Nichols.
- 2) **Call to order.** Marc Nichols called the meeting to order. Prayer was led by Michael Kuza.
- 3) **Determine quorum present.** Marc Nichols determined a quorum was present with Michael Kuza, Scott Mischnick, Mike Fennell, and Cloddie Henson being present.
- 4) **Recognition of Mike Fennell as new member to the Board.**
- 5) **Election of officers.** Motion by Cloddie Henson with a second by Scott Mischnick to leave all officers as follows and to elect Mike Fennell as Vice-President. Motion carried 5-0. Unanimous vote in favor.
President – Marc Nichols
Secretary – Michael Kuza
Treasurer/Asst. Secretary – Scott Mischnick
- 6) **Read and approve the minutes from the Regular meeting held December 13, 2021.** Motion was made by Scott Mischnick and second by Cloddie Henson to approve the minutes from the Regular meeting held December 13, 2021. Motion carried 5-0. Unanimous vote in favor.
- 7) **Public Comment.** Chief Taylor addressed having one member per department at the meetings.
- 8) **Discuss the new station for Harmony VFD.**
- 9) **Discuss and take action regarding the amount of reimbursement by the ESD to Departments for the purchase of uniforms, awards, t-shirts, etc. for their members.** Cloddie Henson made the motion with a second by Mike Fennell to raise the uniform budget to \$1,000.00 per budget year. Motion carried 5-0. Unanimous vote in favor.
- 10) **Discuss and take action regarding the Lafayette station.** No action.

- 11) **Discuss and take action regarding recruitment and retention of firefighters for departments.** No action.
- 12) **Discuss and take action regarding agreement with ESD#2.** No action.
- 13) **Discuss and take action regarding reimbursement to firefighters who have their Class B exempt license.** No action.
- 14) **Discuss and take action regarding authorized signatures on the bank account.** Motion was made by Cloddie Henson and second by Mike Fennell to add Scott Mischneck to the bank signature card to those already authorized as follows: Marc Nichols, Michael Kuza, and Terri Ross. Motion carried 5-0. Unanimous vote in favor.
- 15) **Pay the City of Gilmer for dispatching services for the month of December, 2021.** Motion by Mike Fennell with a second by Cloddie Henson to pay the City of Gilmer for dispatching services for the month of December, 2021 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.

- 16) **Pay bills for the Upshur County Emergency Services District as submitted and approved.** Motion was made by Michael Kuza and second by Mike Fennell to pay the following bills as submitted. Motion carried 5-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (December Bookkeeping/Clerical)	\$ 750.00


- 17) **Pay bills for all individual fire departments excluding Bettie, Pleasant Grove and Simpsonville as submitted and approved.** Motion by Cloddie Henson and second by Mike Fennell to pay the bills submitted as follows. Motion carried 5-0. Unanimous vote in favor.

East Mountain VFD	\$ 704.30
Ewell VFD	\$ 1,351.76
Harmony VFD	\$ 1,823.66

Motion by Cloddie Henson with a second by Scott Mischnick to pay Glenwood VFD in the amount of \$21,318.38. Motion carried 4-0 with Mike Fennell abstaining.

- 18) **Pay bills for Bettie VFD as submitted and approved.** Motion by Mike Fennell and second by Cloddie Henson to pay Bettie VFD in the amount of \$1,325.73. Motion carried 4-0 with Michael Kuza abstaining.
- 19) **Pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Mike Fennell and second by Cloddie Henson to pay Pleasant Grove VFD in the amount of \$185.73. Motion carried 4-0 with Scott Mischnick abstaining.

- 20) **Pay bills for Simpsonville VFD as submitted and approved.** No bills submitted.
- 21) **Take action on any insurance claim pay outs to rural departments.** Motion by Mike Fennell with a second by Michael Kuza to pay Simpsonville VFD in the amount of \$983.48 as the amount of the check from VFIS for their insurance claim. Motion carried 4-0 with Marc Nichols abstaining.
- 22) **Discuss and take action on any grant reimbursement requests submitted.** Motion by Michael Kuza with a second by Mike Fennell to pay Ewell VFD the amount of \$1,242.50 as reimbursement for their grant. Motion carried 5-0. Unanimous vote in favor.
- 23) **Budget Amendments.** None.
- 24) **Items to be considered for next month's agenda.** Discuss new station for Harmony VFD; Discuss and take action on the Lafayette station; Discuss and take action regarding an agreement with ESD #2; SAFE-D conference in February; and Discuss and take action regarding the Voyager credit card for fuel purchases.
- 25) **Adjournment.** Motion by Michael Kuza and second by Scott Mischnick to adjourn. Motion carried 5-0. Unanimous vote in favor.



Presiding Officer Signature

Title: President

Date: 2-21-2022