

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

FEBRUARY 8, 2021

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Directors was held on February 8, 2021, at the Gilmer Civic Center, Hwy. 271 North, Gilmer, Texas.

- 1) **Open meeting.** The meeting was opened by Marc Nichols.
- 2) **Call to order.** Marc Nichols called the meeting to order.
- 3) **Determine quorum present.** Marc Nichols determined a quorum was present.
- 4) **Read and approve the minutes from the Regular meeting held January 11, 2021 and the Emergency meeting held January 19, 2021.** Motion was made by Gaston DeBerry, III and second by David Tackett to approve the minutes from the Regular meeting held January 11, 2021 and the Emergency meeting held January 19, 2021. Motion carried 5-0. Unanimous vote in favor.
- 5) **Public Comment.** Marc Nichols made an announcement that there would be a First Responder Banquet to be held at the Gilmer High School on March 27, 2021 from 6:00 – 8:00 for anyone interested.
- 6) **Discuss and take action regarding the authorized signors on the signature card for the checking and savings accounts at Gilmer National Bank.** Motion by Gaston DeBerry, III and second by David Tackett to authorize Marc Nichols, Gary Smith, and Michael Kuza as signors on the checking and savings accounts at Gilmer National Bank. Motion carried 5-0. Unanimous vote in favor.
- 7) **Discuss and take action on repairs to Lafayette VFD trucks.** Discussion regarding repairs needed to both the 2004 Booster truck and the 2014 Booster truck. Motion by David Tackett and second by Gaston DeBerry, III to give Brad Clements a call to see if he would look at the 2014 Booster truck. Motion carried 5-0. Unanimous vote in favor.
- 8) **Discuss and take action regarding truck repairs for Diana VFD.** Motion by Gaston DeBerry, III and second by Gary Smith to pay the Siddons-Martin bill submitted in the amount of \$10,228.65 for the repairs to the Diana VFD truck to be taken from Buildings & Equipment line item. Motion carried 4-1 with David Tackett abstaining.


- 9) **Discuss and take action regarding truck repairs for Pleasant Grove VFD.** Motion by David Tackett and second by Gary Smith to reimburse the Pleasant Grove VFD in the amount of \$2,521.96 for repairs to their truck from Siddons-Martin to be taken from the Buildings & Equipment line item. Motion carried 5-0. Unanimous vote in favor.
- 10) **Discuss and take action regarding towing bill for Glenwood VFD to Isaacs Wrecker Service, LLC.** Motion by Gaston DeBerry, III and second by David Tackett to pay the bill to Isaacs Wrecker Service, LLC in the amount of \$525.00 to be deducted from Glenwood VFD budget. Motion carried 5-0. Unanimous vote in favor.
- 11) **Discussion regarding recruitment/retention program – countywide monthly training.** Michael Kuza volunteered to conduct the first quarterly training. Mike Fennell also volunteered to conduct training as well as Diana VFD. Training classes and other information can be posted to the Upshur County ESD website at Upshuresd.com.
- 12) **Pay the City of Gilmer for dispatching services for the month of January, 2021.** Motion by Gaston DeBerry, III and second by David Tackett to pay the City of Gilmer for dispatching services for the month of January, 2021 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.
- 13) **Pay bills for the Upshur County Emergency Services District as submitted and approved.** Motion was made by Michael Kuza and second by David Tackett to pay the following bills as submitted. Motion carried 4-1 with Gary Smith abstaining.

Gary Smith	\$ 60.00
Siddons-Martin	\$ 7,511.33
Terri Ross (January)	\$ 750.00
Terri Ross (Ink – Office Supplies)	\$ 94.49
ETEX Telephone	\$ 104.95
Simpsonville VFD (Building expenses)	\$41,192.00
R & L Bookkeeping (1099 Preparation)	\$ 140.00

- 14) **Pay bills for the individual fire departments excluding Bettie, Diana and Simpsonville as submitted and approved.** Motion by Gary Smith and second by David Tackett to pay the following bills to the rural fire departments as submitted and approved. Motion carried 5-0. Unanimous vote in favor.

Ewell VFD	\$ 1,932.10
Glenwood VFD	\$ 2,287.52
Harmony VFD	\$ 4,078.79
Pleasant Grove VFD	\$ 5,479.23
Pritchett VFD	\$ 2,178.88

- 15) **Pay bills for Bettie VFD as submitted and approved.** Motion by Gary Smith and second by Gaston DeBerry, III to pay Bettie VFD bills in the amount of \$7,839.10 plus \$10.03 (freight left off of one of the bills). Motion carried 4-1 with Michael Kuza abstaining.
- 16) **Pay bills for Diana VFD as submitted and approved.** Motion by Gary Smith and second by Gaston DeBerry, III to pay Diana VFD bills in the amount of \$5,158.44. Motion carried 4-1 with David Tackett abstaining.
- 17) **Pay bills for Simpsonville VFD as submitted and approved.** No bills submitted. No action taken.
- 18) **Take action on any insurance claim pay outs to rural departments.** VFIS has paid disability claims to a member of the Pleasant Grove VFD in the amount of \$1,600.00. No action to be taken.
- 19) **Discuss and take action on any grant reimbursement requests submitted.** No action taken.
- 20) **Budget Amendments.** No action taken.
- 21) **Items to be considered for next month's agenda.** Update regarding recruitment/retention program – countywide monthly and/or quarterly training.
- 22) **Adjournment.** Motion by Gaston DeBerry, III and second by Michael Kuza to adjourn. Motion carried 5-0. Unanimous vote in favor.



Presiding Officer Signature
Title: President

Date: 4-12-21



Siddons-Martin Emergency Group
 188 Corporate Road
 Longview TX USA 75603
 Phone #: (903) 686-3135
 Fax #: () -

Invoice Number: 30301149

Tag Number: DAN

Date and Time In: 12/28/2020 - 9:33 AM

Date and Time Out: 12/28/2020 - 9:33 AM

Promised Date - Time: 12/28/2020 - 9:33 AM

Cashed Out Date:



Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A0HJ) Kevin Sullivan

Diana VFD
 P.O. Box 401
 DIANA TX 75640

1277078 Work: (903) 331-5789 Email: dianatxfire@outlook.com

Veh Info: 1226 00 E-ONE TRADIATION Cstm Pumper
 Serial Numbers: 4ENRAAA83Y1002636

In-Srv: Miles/Hrs In: 128747 Out: 128747 Plate #:
 Color Ex: Int:

Comments

INJECTION PUMP
 ESTIMATE SENT 1/8/21

Repair	VIN	Second VIN	Mech #	Type	Qty	Ret. Price	Savings	Selling Price	Labor	Discount	Total	
Description								Ext	Discount	Ext Price		
1	Y1002636		A0GN	Wholesale					\$382.50	\$0.00	\$382.50	
CHECK ENGINE LIGHT CORRECTION: 12/28/2020 MH FOUND ACTIVE CODE FOR ENGINE POWER DERATE. RUN DIAGNOSTICS AND TEST INJECTION PUMP COLTROL VALVES. FOUND FRONT PUMPING CONTROL VALVE NOT RESPONDING. CHECK FOR PULSE. VALVE RECIEVING PULSE. DEFECTIVE VALVE. VALVE NOT AVAILABLE, SENT OUT FOR INJECTION PUMP REPLACEMENT.												
SUBLET REPAIR INJECTION PUMP												
					1.00	\$8,530.35	\$0.00	\$8,530.35		\$0.00	\$8,530.35	
					Parts Total:		\$8,530.35	Labor Total:		\$382.50	Job Total:	\$8,912.85
2	Y1002636		A0GN	Wholesale					\$0.00	\$0.00	\$0.00	
MISSING SCREW CORRECTION: INSTALLED MISSING SCREW ON FRONT E LIGHT												
					Parts Total:			Labor Total:		\$0.00	Job Total:	\$0.00
3	Y1002636			Wholesale					\$0.00	\$0.00	\$0.00	
104 POINT INSPECTION												
					Parts Total:			Labor Total:		\$0.00	Job Total:	\$0.00
4	Y1002636			Wholesale					\$0.00	\$0.00	\$0.00	
Q/C												
					Parts Total:			Labor Total:		\$0.00	Job Total:	\$0.00
5	Y1002636			Wholesale					\$255.00	\$0.00	\$255.00	
A/C NOT WORKING CAUSE: ***ESTIMATE*** DIAGNOSE A/C NOT COOLING FOUND A/C SYSTEM WITH 0 PSI. PULLED VACUUM AND LEAK TEST FOR 5 MINUTES. SYSTEM HELD. NO OBVIOUS LEAKS FOUND. REMOVED SUCTION LINE FROM COMPRESSOR. FOUND STRAINER CLOGGED. CLEANED STRAINER AND ADDED LEAK TEST DYE. PULL VAC AND CHARGE WITH 2.5LBS FREON. RUN SYSTEM. SYSTEM LEAKED DOWN OVER NIGHT. CORRECTION: ***PARTS PRICING IS ESTIMATED AND SUBJECT TO CHANGE*** PARTS PRICING INCLUDES COMPRESSOR (WILL BE REMOVED IF NOT NEEDED) ***EVAPORATER CORES MAY HAVE TO BE REPAIRED IF EXPANSION VALVES LINES ARE CORRODED AND STUCK***												
					Parts Total:			Labor Total:		\$255.00	Job Total:	\$255.00



Siddons-Martin Emergency Group
 188 Corporate Road
 Longview TX USA 75603
 Phone #:(903) 686-3135
 Fax #: () -

Invoice Number: 30301149

Tag Number: DAN



Date and Time In: 12/28/2020 - 9:33 AM

Date and Time Out: 12/28/2020 - 9:33 AM

Promised Date - Time: 12/28/2020 - 9:33 AM

Cashed Out Date:

Service Advisor: (A0HJ) Kevin Sulliyam

Remit To: PO Box 679827 Dallas, TX 75267-9827

Diana VFD
 P.O. Box 401
 DIANA TX 75640

1277078

Work: (903) 331-5789 Email: dianatxfire@outlook.com

Veh Info: 1226 00 E-ONE TRADIATION Cstm Pumper

Serial Numbers: 4ENRAAA83Y1002636

In-Srv: Miles/Hrs In: 128747 Out:128747 Plate #:

Color Ex: Int:

Comments

INJECTION PUMP
 ESTIMATE SENT 1/8/21

6	Y1002636	Wholesale	\$510.00	\$0.00	\$510.00
FUEL GAUGE NOT WORKING					
CAUSE: ***ESTIMATE***					
DIAGNOSE FUEL GAUGE ISSUE					
FUEL SENDING UNIT TESTING BAD					
CORRECTION: ***PARTS PRICING IS ESTIMATED AND SUBJECT TO CHANGE***					
MH REMOVE REAR COVER PLATE TO GAIN ACCESS TO FUEL SENDING UNIT. ADJUSTED SENDING UNIT. UNABLE TO OBTAIN					
CORRECT READINGS. REMOVED AND INSPECTED SENDING UNIT. SENDING UNIT DEFECTIVE.					
REV-582884	FUEL TANK SENDING UNIT	1.00	\$300.80	\$0.00	\$300.80
Parts Total:			\$300.80	Labor Total:	\$510.00
				Job Total:	\$810.80

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Parts Total:	\$300.80	Ext Price:	\$10,228.65
Core Total:	\$0.00	Sales Tax:	\$0.00
Freight Total:	\$0.00	Total:	\$10,228.65
Sublet Total:	\$8,530.35	- Deductible:	\$0.00
Labor Total:	\$1,147.50	- Deposits:	\$0.00
- Labor Discount:	\$0.00	Amount Due:	\$10,228.65
Other Charges:	\$0.00	Amt Tendered:	\$0.00
Shop Supplies:	\$250.00	Chg Returned:	\$0.00
Sub Total:	\$10,228.65		
- Parts Discount:	\$0.00		

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. Acknowledged and Received by:



Siddons-Martin Emergency Group
 188 Corporate Road
 Longview TX USA 75603
 Phone #:(903) 686-3135
 Fax #: 0 -

Invoice Number: 30300904

Tag Number: KEVIN



Date and Time In: 9/14/2020 - 7:00 AM

Date and Time Out: 10/2/2020 - 8:29 PM

Promised Date - Time: 9/14/2020 - 7:00 AM

Cashed Out Date: 10/2/2020 - 8:29 PM

Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A0HJ) Kevin Sullivan

Pleasant Grove VFD
 P.O. Box 734
 BIG SANDY TX 75755

1280282

Work: (903) 636-3226 Email: chiefpgvfd@gmail.com

Veh Info: NH06TW 02 S&S LMTV M1078A1 RED

Serial Numbers: A-T018143EFCM

In-Srv: Miles/Hrs In: 12786 Out: 12786 Plate #: Int:
 Color Ex:RED

Repair	VIN	Second VIN	Mech #	Type	Qty	Ret. Price	Savings	Labor	Discount	Total
Description								Selling Price	Ext Discount	Ext Price
1	8143EFCM		A0GW	Wholesale				\$656.63	\$0.00	\$656.63
DRIVE SHAFT OUT										
CAUSE: REPLACE DRIVE SHAFT AND YOKES										
CORRECTION: REPLACE YOKES ON TRANSFER CASE AND REAR DIFFERENTIAL. REPLACE DRIVE SHAFT, TORQUE YOKES TO 250 FT LBS, TORQUE DRIVE SHAFT BOLTS TO 125 FT LBS. FILL DIFFERENTIAL AND TRANSFER.										
SUBLET	REBUILD DRIVESHAFT				1.00	\$1,732.96	\$0.00	\$1,732.96	\$0.00	\$1,732.96
SH162B	15W40, ROTELLA T3 OIL				16.00	\$2.80	\$0.00	\$2.80	\$0.00	\$44.78
PM5838	GEAR OIL 80W90 5 GAL				1.00	\$87.59	\$0.00	\$87.59	\$0.00	\$87.59
			Parts Total:			\$1,865.33		Labor Total:	\$656.63	Job Total:
									\$0.00	\$2,521.96
2	8143EFCM		A0GN	Wholesale				\$0.00	\$0.00	\$0.00
104 POINT INSPECTION										
			Parts Total:					Labor Total:	\$0.00	Job Total:
									\$0.00	\$0.00
3	8143EFCM			Wholesale				\$0.00	\$0.00	\$0.00
Q/C										
CORRECTION: VERIFY REPAIRS										
			Parts Total:					Labor Total:	\$0.00	Job Total:
									\$0.00	\$0.00
4	8143EFCM			Wholesale				\$127.50	\$0.00	\$127.50
PAC MOUNT										
CAUSE: INSTALL MOUNT										
CORRECTION: INSTALL PAC MOUNT FOR HOSE REEL NOZZLE										
1004-Y	HANDLELOK W/YELLOW STRAP				1.00	\$52.81	\$0.00	\$52.81	\$0.00	\$52.81
			Parts Total:			\$52.81		Labor Total:	\$127.50	Job Total:
									\$0.00	\$180.31

PAID
 Check # 2363

PAID DEC 14 2020

Date of Tow 1-10-21

ISAAC WRECKER SERVICE, LLC
TDLR 005512904C

Invoice
No 113254

PO / R.O. # _____
 TOW OPERATOR NAME: Jimmy
 TOW OPERATOR LIC. #: 4627
 TRUCK LIC. #: K105431 TX
 TYPE OF TOW: CT PPI IM
 DISPATCH: 8:47 AM PM
 COMPLETED: 11:58 AM PM
 AGENCY / PERSON REQUESTING TOW: _____ HOLD NO YES

BUSINESS/BILLING ADDRESS:
13452 FM 206, TYLER, TEXAS 75709
903-592-8697
 CUSTOMER NAME: Glenwood Fire
 ADDRESS: _____
 CITY/ST/ZIP: _____
 SHOP: _____ PHONE: _____

YEAR	MAKE	MODEL	COLOR	LICENSE NO.	STATE	V.I.N.
<u>91</u>	<u>EONE</u>	<u>Fire Truck</u>	<u>Red</u>	<u>1173861</u>	<u>TX</u>	<u>M1003563</u>
UNIT OR TRUCK #	MILEAGE	ORIGIN	CITY, STATE	DESTINATION	CITY, STATE	
<u>1</u>	<u>NA</u>	<u>FM1650 Gilmer</u>	<u>TX</u>	<u>Siddons Martin Group-Longview</u>		

REASON FOR SERVICE: KEY TOWABLE ACCIDENT ABANDON ARREST STOLEN OTHER Break Down FMFR TOW-A-WAY

LANDDOLL / LOWBOY FLATBED JUMPSTART LOCKOUT OTHER _____
 DOLLIES FLATWHEEL WHEEL LIFT

MILEAGE START _____ MILEAGE ENDING _____ ROUND TRIP MILES _____ X\$ _____ PER MILE

WORKING/WAITING \$ 13.00 PER HOUR X 30 HOURS HELPER RATES \$ _____ PER HOUR X _____ HOURS

ITEM	AMOUNT
TOW/HOOKUP/CALLOUT RECOVERY FEE	
ROLLOVER FEE	
SPECIAL EQUIP	
MILEAGE	
WORKING/WAITING TIME	<u>525.00</u>
HELPER FEE	
FUEL FEE	
TOW FEE	

NOTES: Tow from front Pulled
Axel

<input type="checkbox"/> RUSK 0656242VSE 2445 Hwy 69 S, Rusk 75784 903-683-1609	<input type="checkbox"/> JACKSONVILLE 0656243VSE 30858 Hwy 69 N, Jacksonville 75744 903-685-5608	<input type="checkbox"/> HENDERSON 0656244VSE 509 Hwy 33 E, Henderson 75644 903-657-4663	<input type="checkbox"/> GOLDSMITH 0656245VSE 601 E. FM 206, Goldsmith 75741 937-333-4285
<input type="checkbox"/> TYLER 0641283VSE 13452 FM 206, Tyler 75709 903-592-TOWS(8697)	<input type="checkbox"/> LONGVIEW 0631981VSE 4129 West Loop 283, Longview 75603 903-295-9900	<input type="checkbox"/> ELGORE 0655409VSE 1307 Energy Dr, Elgore 75642 903-295-8900	<input type="checkbox"/> PALAESTINE 0644933VSE 4516 West Oak, Palaeatine 75901 903-729-TOWS(8697)

STORAGE: DATE ENTERED: _____ TIME: AM PM DATE RELEASED: _____ TIME: AM PM

IMPOUNDMENT FEE: MOTOR VEHICLE RECORD INQUIRY SECURE VEHICLE DATE: _____

PERSON / TIME OF CALL REQUESTING VEHICLE RELEASE: _____

# OF DAYS	
PER DAY	
IMPOUNDMENT	
SALES TAX	
NOTIFICATION FEE	
OTHER	
STORAGE FEE TOTAL	
GRAND TOTAL	<u>525.00</u>

PAYMENT: CASH VISA MC CHECK OTHER

RELEASED BY: _____

CC AUTHORIZATION #: _____

VEHICLE RELEASED TO: _____

TYPE OF IDENTIFICATION USED: _____

SIGNATURE: _____

PRINT: _____

DIRECT ALL COMPLAINTS TO:
 TEXAS DEPARTMENT OF LICENSING
 AND REGULATION
 PO BOX 12157, AUSTIN, TX 78711
 1-800-803-9202
 WWW.TDLR.TEXAS.GOV/COMPLAINTS
 EMAIL: ENFORCEMENT@TDLR.TEXAS.GOV

TOWING COMPANY NOT RESPONSIBLE FOR DAMAGES NOTED ABOVE, AND PERSONAL PROPERTY LEFT IN VEHICLE, OR FOR VEHICLE ITSELF AFTER DELIVERING TO ANY LOCATION, ESPECIALLY IN CASES OF FIRE, THEFT, VANDALISM, OR ANY OTHER CAUSE BEYOND OUR CONTROL.

SPECIAL EQUIPMENT:
 NOT RESPONSIBLE FOR ANY DAMAGES/BREAKAGE TO ANY PART CONNECTED TO DRIVELINE