

# UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

JUNE 13, 2022

7:00 P.M.

## MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on June 13, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

### The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 7:04 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum with Scott Mischnick, Bobby Jenkins, and Cloddie Henson being present. Michael Kuza was late but arrived prior to Item #7 below.
- 3) **To receive public comment.** Chief Jerry Taylor spoke and stated to refrain from calling the Gilmer Fire Station after hours for times and non-emergency information since they do not have a direct link to EMS dispatch and that information would need to be directed to the Sheriff's Office dispatch for a direct response. Gaston DeBerry, III made an announcement that taxing entities can only collect 3.5% more revenue over last year. An announcement was also made that there will be an Eastman Fire School this year for those interested.
- 4) **To read and take action on approval of the minutes from the Regular meeting held May 9, 2022.** Motion was made by Cloddie Henson and second by Bobby Jenkins to approve the minutes. Motion carried 4-0. Unanimous vote in favor.
- 5) **To discuss and schedule budget hearings.** Motion by Bobby Jenkins with a second by Cloddie Henson to schedule a budget workshop on July 7, 2022 at 4:00 p.m. at the Gilmer Fire Station. Motion carried 4-0. Unanimous vote in favor.
- 6) **To review and discuss the new station for Harmony VFD.** No action.
- 7) **To discuss items for entering/maintaining a contract for fire protection with Upshur County ESD #1.** No action. This matter to be discussed during the budget workshop.
- 8) **To discuss and take action on upgraded policy for fire departments to follow for funding by the ESD #1.** No action.

- 9) **To discuss and take action on proposed Investment Policy for the ESD #1.** Motion by Michael Kuza with a second by Cloddie Henson to adopt the proposed Investment Policy for the ESD #1 as attached hereto. Motion carried 5-0. Unanimous vote in favor.
- 10) **To discuss and take action on Glenwood VFD operating as East Mountain VFD #2 under the direction of East Mountain Fire Chief.** The following attendees spoke in regards to the opening and closing of the Glenwood Fire Station: Terry Conyers, Larry Risinger, Ron Cook, Brian Jones, James Webb, Terry Carter and Ron Hammers. Marc Nichols informed those in attendance that their fire protection has not been compromised and agreements have been made with East Mountain VFD, Gilmer Fire Department, and Diana Fire Department to maintain coverage for the Glenwood Community during the suspension and investigation of Glenwood VFD so that they would still have fire protection. However, the ESD #1 could not give Glenwood VFD any funding until investigation is completed. Michael Kuza made a motion that the Glenwood VFD station and equipment be opened up and operated as East Mountain VFD Station #2 while under the rules and regulations of the East Mountain VFD and under the direct direction of Chief Terry Carter and allow the assistance of Terry Conyers effective immediately and remain in place for the duration of the investigation and that no current member of the Glenwood VFD can be a member of the department without qualifying for membership as set out in the membership guidelines of the East Mountain VFD. All bills for operating the Glenwood station will be submitted by Chief Terry Carter and paid out of the East Mountain budget with notations on such bills as being those for operation of the Glenwood station. All other bills for the Glenwood VFD will be presented and discussed as needed. Bobby Jenkins made a second to the motion. Motion carried 5-0. Unanimous vote in favor.
- 11) **To pay the City of Gilmer for dispatching services for the month of May, 2022.** Motion by Michael Kuza and second by Scott Mischnick to pay the City of Gilmer for dispatching services for the month of May, 2022 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.
- 12) **To pay the third quarterly installment to the Upshur County Appraisal District.** Motion by Cloddie Henson with a second by Michael Kuza to pay the third quarterly installment to the Upshur County Appraisal District. Motion carried 5-0. Unanimous vote in favor.
- 13) **To pay the third quarterly installments to the City of Gilmer, City of Big Sandy, and the City of Gladewater.** Motion by Michael Kuza with a second by Scott Mischnick to pay the third quarterly installments to the City of Gilmer, City of Big Sandy, and the City of Gladewater. Motion carried 5-0. Unanimous vote in favor.

- 14) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Bobby Jenkins and second by Scott Mischnick to pay the following bills as submitted. Motion carried 5-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (May Bookkeeping/Clerical)	\$ 750.00
U.S. Post Office (Box rental)	\$ 62.00

- 15) **To pay bills for Bettie VFD as submitted and approved.** Motion by Cloddie Henson and second by Scott Mischnick to pay Bettie VFD in the amount of \$2,228.34. Motion carried 4-0 with Michael Kuza abstaining.
- 16) **To pay bills for East Mountain VFD as submitted and approved.** Motion by Michael Kuza with a second by Bobby Jenkins to pay East Mountain VFD in the amount of \$4,567.67. Motion carried 5-0. Unanimous vote in favor.
- 17) **To pay bills for Ewell VFD as submitted and approved.** No bills submitted. No action.
- 18) **To pay bills for Glenwood VFD as submitted and approved.** No bills submitted. No action.
- 19) **To pay bills for Harmony VFD as submitted and approved.** Motion by Bobby Jenkins with a second by Michael Kuza to pay Harmony VFD in the amount of \$2,954.98. Motion carried 5-0. Unanimous vote in favor.
- 20) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Bobby Jenkins and second by Michael Kuza to pay Pleasant Grove VFD in the amount of \$6,052.87 (which is less the taxes on one receipt as submitted). Motion carried 4-0 with Scott Mischnick abstaining.
- 21) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Cloddie Henson and second by Scott Mischnick to pay Pritchett VFD in the amount of \$3,018.43. Motion carried 5-0. Unanimous vote in favor.
- 22) **To pay bills for Simpsonville VFD as submitted and approved.** Motion by Scott Mischnick and second by Michael Kuza to pay Simpsonville VFD in the amount of \$8,607.84. Motion carried 4-0 with Marc Nichols abstaining.
- 23) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Bobby Jenkins and second by Michael Kuza to pay West Mountain VFD in the amount of \$849.99 (which is less the food ticket submitted). Motion carried 5-0. Unanimous vote in favor.
- 24) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.

25) To review and take action on any grant reimbursement requests submitted. No action taken.

26) To review and take action on any budget amendments. None

27) To review and discuss any items to be considered for next month's agenda. Discuss command vehicles.

28) Adjournment. Motion by Bobby Jenkins and second by Michael Kuza to adjourn. Motion carried 5-0. Unanimous vote in favor.



Presiding Officer Signature

Title: President

Date: 7-11-2022