

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

JULY 11, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on July 11, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 7:09 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum with Michael Kuza, Scott Mischnick, Bobby Jenkins, and Cloddie Henson being present.
- 3) **To receive public comment.**
- 4) **To read and take action on approval of the minutes from the Regular meeting held June 13, 2022.** Motion was made by Michael Kuza and second by Bobby Jenkins to approve the minutes. Motion carried 5-0. Unanimous vote in favor.
- 5) **To review and discuss the new station for Harmony VFD.** No action.
- 6) **To discuss and take action on contract guidelines for ESD #1.** No action.
- 7) **To discuss and take action on dispatching contract.** No action.
- 8) **To discuss and take action regarding Response Master.** No action.
- 9) **To pay the City of Gilmer for dispatching services for the month of June, 2022.** Motion by Cloddie Henson and second by Michael Kuza to pay the City of Gilmer for dispatching services for the month of June, 2022 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.
- 10) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Bobby Jenkins and second by Scott Mischnick to pay the following bills as submitted. Motion carried 5-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (June Bookkeeping/Clerical)	\$ 750.00

Coveler & Peeler

\$ 1,051.25

- 11) **To pay bills for Bettie VFD as submitted and approved.** Motion by Cloddie Henson and second by Bobby Jenkins to pay Bettie VFD in the amount of \$3,887.65. Motion carried 4-0 with Michael Kuza abstaining.
- 12) **To pay bills for East Mountain VFD as submitted and approved.** No bills submitted. No action.
- 13) **To pay bills for Ewell VFD as submitted and approved.** Motion by Cloddie Henson and second by Scott Mischnick to pay Ewell VFD in the amount of \$777.46 and \$610.42. Motion carried 5-0. Unanimous vote in favor.
- 14) **To pay bills for Glenwood VFD as submitted and approved.** Motion by Cloddie Henson with a second by Michael Kuza to not pay the bills submitted. Motion carried 5-0. Unanimous vote in favor.
- 15) **To pay bills for Harmony VFD as submitted and approved.** Motion by Scott Mischnick with a second by Michael Kuza to pay Harmony VFD in the amount of \$804.31. Motion carried 5-0. Unanimous vote in favor.
- 16) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Pleasant Grove VFD in the amount of \$3,474.15. Motion carried 4-0 with Scott Mischnick abstaining.
- 17) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Michael Kuza with a second by Scott Mischnick to pay Pritchett VFD in the amount of \$1,006.92. Motion carried 5-0. Unanimous vote in favor.
- 18) **To pay bills for Simpsonville VFD as submitted and approved.** Motion by Scott Mischnick and second by Bobby Jenkins to pay Simpsonville VFD in the amount of \$501.93. Motion carried 3-0 with Marc Nichols and Cloddie Henson abstaining.
- 19) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Michael Kuza and second by Scott Mischnick to pay West Mountain VFD in the amount of \$10,823.00. Motion carried 5-0. Unanimous vote in favor.
- 20) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.
- 21) **To review and take action on any grant reimbursement requests submitted.** No action taken.

- 22) **To review and take action on any budget amendments.** Motion by Bobby Jenkins and second by Scott Mischnick to move \$6.00 from unbudgeted surplus to P.O. Box Rental. Motion carried 5-0. Unanimous vote in favor.
- 23) **To review and discuss any items to be considered for next month's agenda.** Set budget workshop for July 20th at 4:00 p.m. Discuss and take action regarding command vehicles.
- 24) **Adjournment.** Motion by Scott Mischnick and second by Bobby Jenkins to adjourn. Motion carried 5-0. Unanimous vote in favor.



Presiding Officer Signature

Title: President

Date: 8-8-22