

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

AUGUST 8, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on August 8, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 7:07 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum with Michael Kuza, Scott Mischnick, and Cloddie Henson being present. Bobby Jenkins was not present.
- 3) **To receive public comment.** Terry Conyers spoke on behalf of some outstanding bills for Glenwood VFD that he felt needed to be paid. Chief Kuza questioned the title to the T-1 truck for Bettie VFD. Chief Taylor requested a list of EMR and above members of fire departments in order to prepare valid ID badges.
- 4) **To read and take action on approval of the minutes from the meetings held July 7, 2022; July 11, 2022; July 20, 2022 and August 1, 2022.** Motion was made by Scott Mischnick and second by Michael Kuza to approve the minutes. Motion carried 4-0. Unanimous vote in favor.
- 5) **To discuss and take action regarding command vehicles.** Cloddie Henson spoke on this matter regarding his concern for funding these command vehicles. Cloddie Henson made a motion that the ESD #1 will not fund non-fighting fire vehicles/command vehicles as of October 1, 2022. Motion dies for a lack of a second.
- 6) **To discuss and take action on contract guidelines for ESD #1.** To be discussed at budget workshop. No action.
- 7) **To discuss and take action on dispatching contract.** To be discussed at budget workshop. No action.
- 8) **To discuss and take action regarding Response Master.** To be discussed at budget workshop. No action.

9) **To pay the City of Gilmer for dispatching services for the month of July, 2022.** Motion by Cloddie Henson and second by Scott Mischnick to pay the City of Gilmer for dispatching services for the month of July, 2022 in the amount of \$3,000.00. Motion carried 4-0. Unanimous vote in favor.

10) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Cloddie Henson and second by Michael Kuza to pay the following bills as submitted. Motion carried 3-0 with Scott Mischnick abstaining.

ETEX Telephone	\$	104.95
Terri Ross (July Bookkeeping/Clerical)	\$	750.00
Scott Mischnick (Reimbursement for webinar)	\$	40.00

11) **To pay bills for Bettie VFD as submitted and approved.** Motion by Scott Mischnick and second by Cloddie Henson to pay Bettie VFD in the amount of \$1,324.51. Motion carried 3-0 with Michael Kuza abstaining.

12) **To pay bills for East Mountain VFD station #1 as submitted and approved.** Motion by Scott Mischnick with a second by Michael Kuza to pay East Mountain VFD station #1 for bills submitted with the adjustment on the fuel amount. Motion carried 4-0. Unanimous vote in favor.

Motion by Cloddie Henson with a second by Michael Kuza to pay East Mountain VFD station #2 for bills submitted in the amount of \$577.11. Motion carried 4-0. Unanimous vote in favor.

13) **To pay bills for Ewell VFD as submitted and approved.** Motion by Cloddie Henson and second by Scott Mischnick to pay Ewell VFD in the amount of \$1,067.30. Motion carried 4-0. Unanimous vote in favor. It was brought to the attention of Ewell VFD that the ESD would like for the statement for the trash be corrected to properly show the fire department's usage only.

14) **To pay bills for Glenwood VFD as submitted and approved.** East Mountain presented bills for station #2 as action was taken in Item 12) above.

15) **To pay bills for Harmony VFD as submitted and approved.** Motion by Scott Mischnick with a second by Cloddie Henson to pay Harmony VFD in the amount of \$776.18. Motion carried 4-0. Unanimous vote in favor.

16) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Cloddie Henson with a second by Michael Kuza to pay Pleasant Grove VFD in the amount of \$1,478.55. Motion carried 3-0 with Scott Mischnick abstaining.

- 17) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Pritchett VFD in the amount of \$2,967.37. Motion carried 4-0. Unanimous vote in favor.
- 18) **To pay bills for Simpsonville VFD as submitted and approved.** Motion by Scott Mischnick and second by Cloddie Henson to pay Simpsonville VFD in the amount of \$7,122.22 which reflects an adjustment to the fuel bill of \$102.75 and correction to the t-shirt bill allowing the \$1,000.00 cap on t-shirts. Motion carried 3-0 with Marc Nichols abstaining.
- 19) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Michael Kuza and second by Cloddie Henson to pay West Mountain VFD in the amount of \$4,363.67. Motion carried 4-0. Unanimous vote in favor.
- 20) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.
- 21) **To review and take action on any grant reimbursement requests submitted.** No action taken.
- 22) **To review and take action on any budget amendments.** Motion by Cloddie Henson and second by Scott Mischnick to move \$1,229.00 from unbudgeted surplus to tax collections. Motion carried 4-0. Unanimous vote in favor.
- 23) **To review and discuss any items to be considered for next month's agenda.** Set budget workshop for August 22nd at 6:00 p.m. To discuss and take action on items 6); 7); and 8) above. Contracts will be prepared and ready to be handed out at the next regular meeting.
- 24) **Adjournment.** Motion by Michael Kuza and second by Scott Mischnick to adjourn. Motion carried 4-0. Unanimous vote in favor.



Presiding Officer Signature

Title: president

Date: 9-12-22