

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

DECEMBER 12, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on December 12, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 7:05 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum was present with Michael Kuza, Scott Mischnick, Cloddie Henson, and Bobby Jenkins present.
- 3) **To receive public comment.** Josh Bardwell made a comment of how much he appreciated the Sheriff's Office assisting with the many wrecks that have occurred. Matt Burnett with the Texas Forest Service spoke regarding the funding available with the Texas Forest Service for fire departments.
- 4) **To read and take action on approval of the minutes from the regular meeting held November 14, 2022.** Motion was made by Bobby Jenkins and second by Michael Kuza to approve the minutes. Motion carried 5-0. Unanimous vote in favor.
- 5) **To discuss and take action regarding the Harmony VFD fire station.** No action.
- 6) **To discuss and take action regarding policies for ESD #1.** No action.
- 7) **To discuss and take action on expenses and other related items regarding the Bettie VFD tanker.** No action.
- 8) **To pay the City of Gilmer for dispatching services for the month of November, 2022.** Motion by Cloddie Henson and second by Bobby Jenkins to pay the City of Gilmer for dispatching services for the month of November, 2022 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.
- 9) **To pay the first quarterly installment to the Upshur County Appraisal District.** Motion by Scott Mischnick and second by Cloddie Henson to pay the Upshur County Appraisal District in the amount of \$5,895.36 as the first quarter installment. Motion carried 5-0. Unanimous vote in favor.

10) **To pay the first quarter installments to the City of Gilmer, City of Big Sandy, and City of Gladewater.** Motion by Cloddie Henson and second by Bobby Jenkins to pay the City of Gilmer the amount of \$22,500.00; City of Big Sandy in the amount of \$8,750.00; and the City of Gladewater in the amount of \$8,750.00. Motion carried 5-0. Unanimous vote in favor.

11) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Bobby Jenkins and second by Scott Mischnick to pay the following bills as submitted. Motion carried 5-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (November Bookkeeping/Clerical)	\$ 750.00
VFIS (Property & Casualty addition)	\$ 520.79

12) **To pay bills for Bettie VFD as submitted and approved.** Motion by Bobby Jenkins with a second by Scott Mischnick to pay Bettie VFD in the amount of \$3,559.16. Motion carried 4-0 with Michael Kuza abstaining.

13) **To pay bills for East Mountain VFD (station #1 and station #2) as submitted and approved.** No bills submitted.

14) **To pay bills for Ewell VFD as submitted and approved.** Motion by Bobby Jenkins with a second by Scott Mischnick to pay Ewell VFD in the amount of \$1,945.56. Motion carried 5-0. Unanimous vote in favor.

15) **To pay bills for Harmony VFD as submitted and approved.** Motion by Scott Mischnick with a second by Bobby Jenkins to pay Harmony VFD in the amount of \$2,418.12. Motion carried 5-0. Unanimous vote in favor.


16) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Bobby Jenkins with a second by Cloddie Henson to pay Pleasant Grove VFD in the amount of \$165.13. Motion carried 4-0 with Scott Mischnick abstaining.

17) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Scott Mischnick with a second by Bobby Jenkins to pay Pritchett VFD in the amount of \$2,460.43. Motion carried 5-0. Unanimous vote in favor.

18) **To pay bills for Simpsonville VFD as submitted and approved.** Motion by bobby Jenkins with a second by Cloddie Henson pay Simpsonville VFD in the amount of \$14,525.73. Motion carried 4-0 with Marc Nichols abstaining.

19) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Scott Mischnick and second by Cloddie Henson to pay West Mountain VFD in the amount of \$2,317.02. Motion carried 5-0. Unanimous vote in favor.

- 20) To review and take action on any insurance claim pay outs to rural departments. No action taken.
- 21) To review and take action on any grant reimbursement requests submitted. No action.
- 22) To review and take action on any budget amendments. No action taken.
- 23) To review and discuss any items to be considered for next month's agenda. Address policies
- 24) Adjournment. Motion by Bobby Jenkins and second by Scott Mischnick to adjourn. Motion carried 5-0. Unanimous vote in favor.



Presiding Officer Signature
Title: President

Date: 1-9-2023