

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

APRIL 18, 2024

4:00 P.M.

MINUTES

A special meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on April 18, 2024, in the Upshur County Courtroom, Upshur County Courthouse, 150 E. Jefferson Street, Gilmer, Texas.

The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened at 4:00 p.m. by Kenny Southwell.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Kenny Southwell called the meeting to order. Kenny Southwell determined a quorum with Kenny Southwell, Scott Mlschnick, Ray Cook and Brian Jones being present. Anthony Depaepe was absent.
- 3) **PUBLIC COMMENT** No public comment.
- 4) **Discuss and take action to approve the payment of \$5,500.00 to Braun Intertec Corporation, Tyler Texas for site drilling, soil testing, and final report for the new Harmony Fire Station location.** Motion by Ray Cook with a second by Brian Jones to approve the payment of \$5,500.00 to Braun Intertec Corporation for site drilling, soil testing, and final report for the new Harmony Fire Station location. Motion carried 4-0. Unanimous vote in favor.
- 5) **Discuss Strategic Planning for both short term and long term goals and take action if necessary** Marc Nichols, Upshur County Emergency Management Coordinator, was present with a map of the ESD#1 and ESD#2 areas as well as EMS areas of the County. Marc Nichols advised the Board that he is working with ETCOG to get an updated map for the County and will present the amended boundaries to them for re-mapping. The Board discussed at length several items including contracts and guidelines to present to the attorney for preparation of the contracts for the 2024-2025 budget year. There was discussion regarding purchasing, radios, and inventory as projects for the upcoming year. There was discussion regarding the current policies of the ESD #1 and suggestions for changes to some of the policies for clarification.
- 6) **Adjournment.** Meeting adjourned at 6:46 p.m.



Presiding Officer Signature

Title: President

Date: 5-13-2024